

Tutor Talks Executive Committee Application Information

Tutor Talks is seeking applicants to serve on the Executive Committee for the 2025-2026 academic year. Tutor Talks is a tutor-focused forum (“for tutors, by tutors”) of virtual professional development sessions for writing center tutors. The goal of the Tutor Talks sessions is to help tutors learn from each other to better support writers through an open discussion in which tutors share about their tutoring experiences.

The Tutor Talks Executive Committee is a small group of dedicated tutors who take the lead on moving the program forward, namely:

- Meeting with other tutor executive committee members to generate topics for future tutor talks;
- Scheduling and advertising sessions to tutors via writing center listservs, email and social media;
- Hosting the sessions;
- Facilitating discussion among tutors during the sessions; and
- Reporting back to the SCWCA Board Liaison about the sessions.

Tutor Talks Executive Committee members will be involved in all aspects of running Tutor Talks, including selecting when and how often the sessions take place; identifying discussion topics for each session and coordinating the format of the sessions. They will take an active role in shaping the future of the program with guidance, support and recommendations from the SCWCA Board Liaison.

HOW TO APPLY:

Interested tutors should apply [here](#) by **April 28th, 2025**. Tutors may also include an optional letter of recommendation from their writing center director/coordinator/administrator; please note that this is optional and applicants who do not include a recommendation letter will not be at a disadvantage. The current Tutor Executive Committee and SCWCA Board Liaison will review applications and select 3-5 tutors for the upcoming academic year’s Tutor Executive Committee, notifying tutors by the end of May 2025.

Please contact tutortalksexecutivecommittee@gmail.com with additional questions or for more information.

FAQ

What are the benefits of participating in this opportunity?

Being a member of the Tutor Executive Committee provides tutors with an opportunity to build leadership skills through organizing and hosting Tutor Talk sessions. Through the planning process, the Tutor Executive Committee is able to collaborate with SCWCA and those in the writing center field to grow the Tutor Talk initiative, which is beneficial for anyone who may be considering writing center work in the future, or for tutors who are passionate about their work in the writing center. Additionally, the conversations during each talk are beneficial to everyone, as advice is shared, support is given, and partnerships are built.

What is the time commitment?

This position requires tutors to commit to working from mid-late August 2025 to early June 2026. It requires about 1-2 hours per week, depending on how the committee chooses to distribute its time and efforts towards its initiative. The week leading up to a Tutor Talk session may require an additional time commitment, as preparation meetings may be necessary. Each Tutor Talk session typically lasts for approximately one hour.

Testimonials from members of this year's committee:

Ivett: Serving as an Executive Committee Member with Tutor Talks has given me the opportunity to enhance my leadership skills as well as feel more engaged in the writing center community. Meeting new people allowed me to learn more which has made me a more effective undergraduate tutor, as I picked up all sorts of new skills and strategies through our discussion! It was great being able to be a part of such a wonderful community in which we help one another grow.

Caroline: When I applied to be a member of the Tutor Talks Executive Committee, I wasn't sure what it would involve but I was keen to take on a service role that would give me some leadership and teamwork skills. Being on the committee has been a really positive experience. We got so much guidance and mentoring early in the process from the SCWCA board representative that we never felt unclear about what we should be doing. Each committee member had unique skills to bring to the committee and we divided the responsibilities evenly among ourselves which made the individual time commitment manageable. Hosting the sessions and meeting tutors from other universities across the country was really the highlight of being on the committee and I learned so much that I have been able to transfer to my tutoring practice. Overall I highly recommend taking part in this experience.